

## APPLICATION CRITERIA

### Purpose

Counties must consult cities, towns, port districts, and associate development organizations in order to disburse funds. As per RCW 82.14.370, the funds may only be used to:

- Finance “public facilities” that facilitate the creation or the retention of business and jobs.
- Finance personnel in the office of a county, port district, or associate development organization that facilitate the creation or the retention of business and jobs.

### Examples of Allowable Uses

As per RCW 82.14.370, the public facility must be listed under the county economic development plan or the capital facilities plan. Examples of allowable uses are included below:

- Bridges, roads, railroads, and transportation infrastructure.
- Domestic and industrial water facilities, sanitary sewer facilities, and storm sewer facilities.
- Research, testing, training, and incubation facilities in innovation partnership zones (RCW 43.330.270).
- Electrical facilities, natural gas facilities, telecommunications infrastructure, and earth stabilization.
- Commercial infrastructure, port facilities, buildings, and structures.

### Attorney General’s Office

As per the 2001 opinion of the Washington State Attorney General’s Office, the following are uses as defined in the statute:

- Capital facilities costs, including acquisition, construction, rehabilitation, alteration, expansion, or improvements of public facilities;
- Costs of development and improvement for the public facilities;
- Project-specific environmental costs;
- Land use and permitting costs;
- Costs of site planning and analysis;
  
- Project design, including feasibility and marketing studies and plans, and debt and revenue impact analysis.

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## Contact Information

Applicant:		Project Title:	
Contact:		Date:	
Phone #:		Email:	
Address:		City, State, Zip:	
Loan Request Amount		Grant Request Amount	
By signing you confirm you have authority to submit this application for .09 funds on behalf of your organization. I affirm that the information is correct to my knowledge.			
Signature:		Signatory's Position:	

### Submission Requirements:

- All applications must be completed, signed, and submitted either electronically or in person by 5 p.m. on the deadline date. Please submit to the Economic Alliance of Lewis County office or email to [todd@lewiscountyalliance.org](mailto:todd@lewiscountyalliance.org)
- The applicant must send a representative to the .09 committee meeting. The representative must be prepared to present to the committee. Please provide any additional resources prior to the meeting.
- .09 meeting schedule and submission deadlines can be found on the Alliance website at [www.lewiscountyalliance.org](http://www.lewiscountyalliance.org)

## QUALIFICATIONS

Does Your Project Qualify?

Per RCW 82.14.370, the .09 funds may only be used to:

- Finance public facilities that facilitate the creation or the retention of business and jobs.
- Finance personnel in the office of a county, port district, or associate development organizations that facilitate the creation or the retention of business and jobs.

### Which Public Facility Is Your Project?

The public facility must be specifically listed under RCW 82.14.370 and listed under the county economic development plan (or capital facilities plan). Please select the criteria which correspond to your project.

<input type="checkbox"/> Economic Development Office	<input type="checkbox"/> Economic Development Purposes	<input type="checkbox"/> Qualifying Provider	<input type="checkbox"/> Affordable Workforce Housing Infrastructure or Facilities	<input type="checkbox"/> Public Facilities
<input type="checkbox"/> Bridges	<input type="checkbox"/> Domestic water facilities	<input type="checkbox"/> Research facilities	<input type="checkbox"/> Electrical facilities	<input type="checkbox"/> Earth stabilization
<input type="checkbox"/> Roads	<input type="checkbox"/> Industrial water facilities	<input type="checkbox"/> Testing facilities	<input type="checkbox"/> Natural gas facilities	<input type="checkbox"/> Buildings
<input type="checkbox"/> Railroads	<input type="checkbox"/> Sanitary sewer facilities	<input type="checkbox"/> Training facilities	<input type="checkbox"/> Telecommunications infrastructure	<input type="checkbox"/> Structures
<input type="checkbox"/> Transportation infrastructure	<input type="checkbox"/> Storm sewer facilities	<input type="checkbox"/> Incubation facilities	<input type="checkbox"/> Commercial infrastructure	<input type="checkbox"/> Port facilities

### How Can The Money Be Used For Your Public Facility Project?

The Washington State Attorney General 2001 No.5 opinion states that the funds for this statute may only be used in the following ways. Please select the criteria which correspond to your project.

<input type="checkbox"/> Project-specific environmental costs	<input type="checkbox"/> Costs of site planning & analysis	<input type="checkbox"/> Land use & permitting costs
<input type="checkbox"/> Capital facilities costs, including acquisition, construction, rehabilitation, alteration, expansion, or improvements of public facilities	<input type="checkbox"/> Project design, including feasibility and marketing studies and plans, and debt and revenue impact analysis	<input type="checkbox"/> Costs of development & improvement for the public facilities

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## YOUR PROJECT

What is your “Public Facilities” project?

Please provide a brief description of your project in the space below.

Description:

How Will This Project Create Or Retain Business Or Jobs?

“Jobs” are defined by the .09 advisory committee as employment that produces products and services and exports products and services outside of Lewis County, resulting in new money coming into the community. This traditionally includes manufacturing, logistics, and other production facilities. This typically excludes retail and service sectors and other tertiary jobs producers.

Description:

Category	Created (1 yr.) - Name/Number	Retained (1 yr.) - Name/Number
Businesses		
Direct full time jobs, Direct part time jobs, indirect jobs		

**What Will Be The Cost Of The Project?**

The Board of County Commissioners may disburse funds as both grants and loans. Grant funding requests that do not exceed \$250,000 require only this short application and project line item budget. Possible grant/loan requests up to \$1,000,000 will be considered if it is deemed an extraordinary circumstance by the Lewis County Board of County Commissioners. The County will negotiate the terms of each award. This may include interest rates or disbursement schedules. All requests over \$250,000 must include this application plus a business plan, line item budget, listed partners, and other funding sources.

Total Project Cost:		Requested Amount:	
<input type="checkbox"/> Loan	Amount:	<input type="checkbox"/> Grant (Limit \$250,000)	Amount:

**What Is The Timeline To Completion?**

Articulate the projected timeline of for this project as well as its completion date.

Description:

Quarterly updates regarding funds received, project status, and project completion percentage must be submitted to the .09 committee in a timely manner.

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## COMMITTEE EVALUATION

Committee Use Only -- Do Not Fill Out

### Economic Benefits

The following are metrics that provide an aid in determining which projects may receive funding:

Questions	Metric
Does the proposed project create jobs? How many?	
Does the proposed project retain jobs? How many?	
What is the cost per job created/retained? (divide dollars requested by jobs created and/or retained)	
What is the total number of full time jobs created/retained?	
What is the total number of part time jobs created/retained?	
How many businesses will directly benefit from this project?	

### Readiness to Proceed

The following are metrics that we have identified as an aid in determining projects may receive funding:

Questions	Metric
Is this project a "Public Facility" that has an economic development purpose?	Y/N
Have entitlements been obtained and required permits issued/in process?	None/Some/All
Does this project have a clear timeline and scope of work?	Y/N
If this request is approved, what is the amount of match funding that is secured?	
What is the probability of completion from 1-10 (10 indicates a high probability)?	